



Economic Development Authority Board (EDA)

Special Meeting – Township Hall

Wednesday, November 9, 2016

12:00 p.m.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF REGULAR MEETING MINUTES OCTOBER 18, 2016
5. PUBLIC COMMENT
6. REPORTS
 - A. ACCOUNTS PAYABLE
 - EAST D.D.A. DISTRICT #248
 - WEST D.D.A. DISTRICT #250
 - WEST D.D.A. DISTRICT #396
 - B. FINANCIAL STATEMENTS:
 - EAST D.D.A. DISTRICT: OPERATING FUND #248
 - WEST D.D.A. DISTRICT: OPERATING FUND #250
 - BOND DEBT RETIREMENT FUND #396
7. NEW BUSINESS
 1. 2017 EDA BUDGET APPROVAL/RECOMMEND APPROVAL TO BOARD OF TRUSTEES
 2. APPROVAL OF FY 2016 BUDGET AMENDMENT
8. PENDING BUSINESS
 1. BOARD APPOINTMENTS/TERMS
 2. PROJECT LIST REVIEW: EAST AND WEST DDA
9. ADJOURNMENT UNTIL NEXT REGULAR EDA MEETING DECEMBER 20, 2016

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, October 18, 2016**

MINUTES

CALL TO ORDER

Chairman Kequom called to order the EDA Board Meeting at 5:15 pm.

ROLL CALL

Present: Kequom, Perry, Alwood, Elmore, Figg, Chowdhary, Johnson

Excused: Zalud, Hunter, Bacon

Absent: Smith

Others Present: Mark Stuhldreher, Township Manager; Angela Schofield, Building Dept. Clerk

APPROVAL OF AGENDA

MOTION by **Elmore** SUPPORTED by **Chowdhary** to approve the agenda as presented. MOTION CARRIED 7-0.

APPROVAL OF MINUTES

MOTION by **Alwood** SUPPORTED by **Figg** to approve minutes from the September 20, 2016 meeting as presented.

MOTION CARRIED 7-0.

PUBLIC COMMENT – None

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Accounts Payable were reviewed.

MOTION by **Elmore** SUPPORTED by **Johnson** to approve the East EDA payables in the amount of \$58,079.37 as presented.

MOTION CARRIED 7-0.

The Board reviewed the financial statements, as well as the reporting format.

ACTION ITEM: The Board requested administration run a sample balance sheet (summary form) and send to Mark Perry and Bob Elmore to review for possible inclusion in future EDA packets.

The Financials were RECEIVED AND FILED by Chairman Kequom.

Township Manager Stuhldreher provided/reviewed the 2017 Recommended EDA Budget, and process for adoption.

ACTION ITEM: 2017 EDA Budget to be reviewed, recommended to Board of Trustees prior to Public Hearing November 21, 2016.

NEW BUSINESS

1. MMI CONTRACTS

Discussion was held on the new contracts including the price increase, addition of new contract language covering mutual consent, expiration date, annual renewal, and hold harmless clause.

MOTION by **Johnson** SUPPORTED by **Perry** to approve (2) MMI service contracts: (1) Corridor Contract - Maintenance of the Pickard and Isabella corridors and (2) Park Bench Contract - Maintenance of the park benches along Pickard, as presented.

MOTION CARRIED 7-0.

PENDING BUSINESS

- 1. BOARD APPOINTMENTS/TERMS – IN PROCESS, NO UPDATES**
- 2. PROJECT LIST REVIEW: EAST AND WEST EDA – IN PROCESS, NO UPDATES**

MOTION by **Alwood** SUPPORTED by **Elmore** to adjourn meeting at 6:25. MOTION CARRIED 7-0.

APPROVED BY

Secretary Chowdhary

**Charter Township of Union
East Downtown Development Authority
October, 2016**

October Expenditures:

To Wilson Lawn Care for Mowing	\$	15,960.00
To Winterize Irrigation System		800.00
To Block Electric for Street Light Repair		75.00
Legal Review of MMI Agreements		465.00
Fall Clean Up/Remove Hanging Baskets		840.00
Property and Liability Premium Nov-Dec		232.58
to Consumers for Electrical		726.15
Repair Banner Arm/Replace Old Banners		257.50

Total	\$	19,356.23
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Cash Balance 10/31/2016	\$	801,102.60
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11/02/2016 02:00 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 10/19/2016 - 11/09/2016

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 248 EDDA CHECKING					
11/01/2016	248	17 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	726.15
11/09/2016	248	3933	00072	BLOCK ELECTRIC	332.50
11/09/2016	248	3934	01240	BRAUN KENDRICK FINKBEINER PLC	465.00
11/09/2016	248	3935	01217	CENTRAL MICHIGAN LAWN SPRINKLERS	800.00
11/09/2016	248	3936	00530	PLEASANT THYME HERB FARM	840.00
11/09/2016	248	3937	00640	WILSON LAWN CARE, INC	15,960.00
11/09/2016	248	3938	00640	VOID	0.00 V
248 TOTALS:					
Total of 7 Checks:					19,123.65
Less 1 Void Checks:					0.00
Total of 6 Disbursements:					19,123.65

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 248 EDDA CHECKING						
11/01/2016	248	17 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	1940 S ISABELLA RD 2027 FLORENCE ST 4923 E PICKARD ST 4675 E PICKARD ST 4592 E PICKARD ST #B 4592 E PICKARD ST #A 5771 E PICKARD RD #B 5771 E PICKARD RD #A 5770 E PICKARD ST #B 5770 E PICKARD ST #A 5325 E PICKARD ST 2029 2ND ST 5157 E PICKARD ST #B 5157 E PICKARD ST #A 4900 E PICKARD ST	47.62 36.73 41.73 38.03 23.24 59.26 23.24 53.20 23.11 58.84 102.37 100.64 23.11 55.59 39.44
						726.15
11/09/2016	248	3933	00072	BLOCK ELECTRIC	REPLACE OLD BANNERS REPAIR BANNER ARM REPAIR STREET LIGHTS	180.00 77.50 75.00
						332.50
11/09/2016	248	3934	01240	BRAUN KENDRICK FINKBEINER PLC	REVIEW MMI AGREEMENTS	465.00
11/09/2016	248	3935	01217	CENTRAL MICHIGAN LAWN SPRINKLERS	WINTERIZE IRRIGATION SYSTEM	800.00
11/09/2016	248	3936	00530	PLEASANT THYME HERB FARM	FALL CLEAN UP/REMOVE HANGING BASKETS	840.00
11/09/2016	248	3937	00640	WILSON LAWN CARE, INC	SEPT 2016 MOWING & TRIMMING FREEWAY AUG 2016 MOWING & TRIMMING FREEWAY JULY 2016 MOWING & TRIMMING FREEWAY JUNE 2016 MOWING & TRIMMING FREEWAY MAY 2016 MOWING & TRIMMING FREEWAY APRIL 2016 MOWING & TRIMMING FREEWAY NOV 2015 MOWING & TRIMMING FREEWAY OCT 2015 MOWING & TRIMMING FREEWAY SEPT 2015 MOWING & TRIMMING FREEWAY AUG 2015 MOWING & TRIMMING FREEWAY SEPT 2016 MOWING & TRIMMING SIDEWALKS AUG 2016 MOWING & TRIMMING SIDEWALKS JULY 2016 MOWING & TRIMMING SIDEWALKS JUNE 2016 MOWING & TRIMMING SIDEWALKS MAY 2016 MOWING & TRIMMING SIDEWALKS APRIL 2016 MOWING & TRIMMING SIDEWALKS AUG 2015 MOWING & TRIMMING SIDEWALKS SEPT 2015 MOWING & TRIMMING SIDEWALKS OCT 2015 MOWING & TRIMMING SIDEWALKS NOV 2015 MOWING & TRIMMING SIDEWALKS	480.00 600.00 480.00 480.00 600.00 240.00 120.00 480.00 480.00 600.00 1,200.00 1,500.00 1,200.00 1,200.00 1,500.00 600.00 1,500.00 1,200.00 1,200.00 300.00
						15,960.00
11/09/2016	248	3938	00640	VOID	Void Reason: Created From Check Run Process	

248 TOTALS:

Total of 7 Checks:
 Less 1 Void Checks:

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
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Total of 6 Disbursements:

19,123.65

PERIOD ENDING 10/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016		YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT
		12/31/2015	ORIGINAL	2016	10/31/2016			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	YEAR-TO-DATE	BALANCE	USED
Fund 248 - EDDA OPERATING								
Revenues								
Dept 000-NONE								
248-000-402.000	CURRENT PROPERTY TAX	414,711.78	426,099.00	426,099.00	426,383.74	0.00	(284.74)	100.07
248-000-402.001	PROPERTY TAX REFUNDS-MTT	0.00	(5,000.00)	(5,000.00)	0.00	0.00	(5,000.00)	0.00
248-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	250.00	250.00	0.00	0.00	250.00	0.00
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	67.84	0.00	0.00	2,143.16	0.00	(2,143.16)	100.00
248-000-665.000	INTEREST EARNED	3,607.75	1,000.00	1,000.00	1,471.02	0.00	(471.02)	147.10
248-000-671.000	OTHER REVENUE	263.50	500.00	500.00	101.09	0.00	398.91	20.22
Total Dept 000-NONE		418,650.87	422,849.00	422,849.00	430,099.01	0.00	(7,250.01)	101.71
TOTAL Revenues		418,650.87	422,849.00	422,849.00	430,099.01	0.00	(7,250.01)	101.71
Expenditures								
Dept 000-NONE								
248-000-702.000	SALARY	0.00	4,556.00	4,556.00	0.00	0.00	4,556.00	0.00
248-000-714.000	EMPLR FICA CONTR	0.00	282.00	282.00	0.00	0.00	282.00	0.00
248-000-715.000	EMPLR MEDICARE CONTR	0.00	66.00	66.00	0.00	0.00	66.00	0.00
248-000-716.000	UNEMPLOYMENT	0.00	228.00	228.00	0.00	0.00	228.00	0.00
248-000-717.000	EMPLR RETIREMENT CONTR	0.00	342.00	342.00	0.00	0.00	342.00	0.00
248-000-718.000	WORKER'S COMP	0.00	46.00	46.00	0.00	0.00	46.00	0.00
248-000-728.000	OFFICE SUPPLIES	54.91	75.00	75.00	0.00	0.00	75.00	0.00
248-000-801.000	PROFESSIONAL & CONTRACTUAL SER	56,934.99	13,500.00	13,500.00	8,341.67	0.00	5,158.33	61.79
248-000-801.003	SIDEWALK SNOWPLOWING	0.00	5,000.00	5,000.00	5,175.00	0.00	(175.00)	103.50
248-000-801.004	EDDA RIGHT OF WAY LAWN MOWING	0.00	5,000.00	5,000.00	15,960.00	0.00	(10,960.00)	319.20
248-000-801.005	IRRIGATION / LIGHTING REPAIRS	0.00	2,500.00	2,500.00	6,189.56	0.00	(3,689.56)	247.58
248-000-801.006	TWP STAFF PROJECT HOURS	0.00	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
248-000-801.007	FLOWER / LANDSCAPE MAINTENANCE	25.00	17,000.00	17,000.00	15,777.50	0.00	1,222.50	92.81
248-000-801.008	PURE MICHIGAN ADVERTISING	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00	100.00
248-000-826.000	LEGAL FEES	330.00	1,000.00	1,000.00	465.00	0.00	535.00	46.50
248-000-900.000	PUBLISHING & PUBLICATIONS	0.00	250.00	250.00	193.00	0.00	57.00	77.20
248-000-914.000	LIABILITY	1,350.00	1,400.00	1,400.00	1,357.58	0.00	42.42	96.97
248-000-920.000	UTILITIES	8,627.58	15,000.00	15,000.00	7,667.32	0.00	7,332.68	51.12
248-000-920.100	WATER & SEWER QTR. BILLING	11,134.09	12,500.00	12,500.00	10,460.81	0.00	2,039.19	83.69
248-000-940.000	LEASE/RENT	595.83	600.00	600.00	687.50	0.00	(87.50)	114.58
248-000-955.000	MISC.	516.22	500.00	500.00	0.00	0.00	500.00	0.00
248-000-976.200	DISTRICT PROJECTS	0.00	150,228.00	150,228.00	0.00	0.00	150,228.00	0.00
248-000-976.204	ENTERPRISE PARK SEWER RELINING	44,978.80	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
248-000-976.207	STREET LIGHT BANNERS	11,620.00	15,000.00	15,000.00	7,246.16	0.00	7,753.84	48.31
248-000-976.211	ENTERPRISE PARK DRAINAGE	137,582.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-976.213	ENTERPRISE PARK STREET RESURFA	986,560.78	0.00	0.00	384,405.04	0.00	(384,405.04)	100.00
Total Dept 000-NONE		1,260,310.20	362,073.00	362,073.00	468,926.14	0.00	(106,853.14)	129.51
Dept 336-FIRE DEPARTMENT								
248-336-830.000	PUBLIC SAFETY - FIRE PROTECTIC	61,917.40	60,776.00	60,776.00	60,775.00	0.00	1.00	100.00
Total Dept 336-FIRE DEPARTMENT		61,917.40	60,776.00	60,776.00	60,775.00	0.00	1.00	100.00
TOTAL Expenditures		1,322,227.60	422,849.00	422,849.00	529,701.14	0.00	(106,852.14)	125.27

User: SHERRIE

DB: Union

PERIOD ENDING 10/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016		YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BGD
		12/31/2015	ORIGINAL	2016	10/31/2016			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	YEAR-TO-DATE	BALANCE	USED
Fund 248 - EDDA OPERATING								
Fund 248 - EDDA OPERATING:								
TOTAL REVENUES		418,650.87	422,849.00	422,849.00	430,099.01	0.00	(7,250.01)	101.71
TOTAL EXPENDITURES		1,322,227.60	422,849.00	422,849.00	529,701.14	0.00	(106,852.14)	125.27
NET OF REVENUES & EXPENDITURES		(903,576.73)	0.00	0.00	(99,602.13)	0.00	99,602.13	100.00

Charter Township of Union East Downtown Development Authority Interim Financial Statements - Unaudited As of 10/31/2016
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	10/31/2016 Activity	YTD Actual	YTD Budget	% Budget Used
Revenues				
Property Taxes Captured-Actual	\$ -	\$ 428,526.90	\$ 421,349.00	101.70%
Interest Income	184.61	1,471.02	1,000.00	147.10%
Other Revenue	-	101.09	500.00	20.22%
Total Revenues	184.61	430,099.01	422,849.00	101.71%
Expenditures				
Current				
Personnel Services	-	-	5,520.00	0.00%
Public Safety-Fire Protection	-	60,775.00	60,776.00	0.00%
Community & Economic Dev				
Prof/Contractual Services	-	8,341.67	13,500.00	61.79%
Sidewalk Snowplowing	-	5,175.00	5,000.00	103.50%
Right of Way Lawn Mowing	15,960.00	15,960.00	5,000.00	319.20%
Irrigation/Lighting Repairs	875.00	6,189.56	2,500.00	247.58%
Flower/Landscape Maintenance	840.00	15,777.50	17,000.00	92.81%
Pure Michigan Advertising	-	5,000.00	5,000.00	100.00%
Street Light Banners	257.50	7,246.16	15,000.00	48.31%
District Projects	-	-	150,228.00	0.00%
Enterprise Park Sewer Relining	-	-	100,000.00	0.00%
Enterprise Park Street Resurface	-	384,405.04	-	-100.00%
Other Misc	1,423.73	20,831.21	43,325.00	48.08%
Total expenditures	19,356.23	529,701.14	422,849.00	921.27%
Net change in fund balance	(19,171.62)	(99,602.13)	-	0.00%
Fund Balance - beginning of year	882,743.93	882,743.93	882,743.93	100.00%
Fund Balance - end of year	\$ 783,141.80	\$ 783,141.80	\$ 882,743.93	88.72%

11/03/2016

BALANCE SHEET FOR CHARTER TOWNSHIP OF UNION
 Period Ending 10/31/2016

GL Number	Description	Current Year Beg. Balance	Balance
Fund 248 - EDDA OPERATING			
*** Assets ***			
248-000-001.000	CASH	4,116.79	1,187.09
248-000-002.000	SAVINGS	906,518.05	799,915.51
248-000-018.000	TAXES RECEIVABLE - WINTER TAX	101,850.69	0.00
248-000-018.200	TAXES RECEIVABLE - DLQ PERS PROPERTY	67.84	0.00
248-000-040.000	ACCOUNTS RECEIVABLE	267.42	0.00
248-000-084.703	DUE FROM CURRENT TAX FUND	332,932.77	0.00
248-000-123.000	PREPAID EXPENSES	1,262.50	1,162.85
	Total Assets	1,347,016.06	802,265.45
*** Liabilities ***			
248-000-202.000	ACCOUNTS PAYABLE	29,488.67	19,123.65
248-000-339.000	DEFERRED REVENUE	434,783.46	0.00
	Total Liabilities	464,272.13	19,123.65
*** Fund Balance ***			
248-000-365.369	NONSPENDABLE FUND BALANCE	1,262.50	1,262.50
248-000-370.379	RESTRICTED FUND BALANCE	881,481.43	881,481.43
	Total Fund Balance	882,743.93	882,743.93
	Beginning Fund Balance		882,743.93
	Net of Revenues VS Expenditures		(99,602.13)
	Ending Fund Balance		783,141.80
	Total Liabilities And Fund Balance		802,265.45

**Charter Township of Union
West Downtown Development Authority
October, 2016**

October Expenditures:

None \$ -

Cash Balance 10/31/2016 \$ 848,890.61

User: SHERRIE

DB: Union

PERIOD ENDING 10/31/2016

GL NUMBER	DESCRIPTION	END BALANCE	2016		YTD BALANCE	ENCUMBERED	UNENCUMBERED	% BDGT
		12/31/2015	ORIGINAL	2016	10/31/2016			
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	YEAR-TO-DATE	BALANCE	USED
Fund 250 - WDDA OPERATING								
Revenues								
Dept 000-NONE								
250-000-402.000	CURRENT PROPERTY TAX	499,594.05	503,698.00	503,698.00	457,662.49	0.00	46,035.51	90.86
250-000-402.001	PROPERTY TAX REFUNDS-MTT	(1,038.41)	(4,000.00)	(4,000.00)	(8,337.74)	0.00	4,337.74	208.44
250-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	250.00	250.00	0.00	0.00	250.00	0.00
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	281.65	0.00	0.00	333.99	0.00	(333.99)	100.00
250-000-665.000	INTEREST EARNED	1,306.34	750.00	750.00	1,278.84	0.00	(528.84)	170.51
250-000-699.100	FUND BALANCE / CARRY OVER	0.00	94,900.00	94,900.00	0.00	0.00	94,900.00	0.00
Total Dept 000-NONE		500,143.63	595,598.00	595,598.00	450,937.58	0.00	144,660.42	75.71
TOTAL Revenues		500,143.63	595,598.00	595,598.00	450,937.58	0.00	144,660.42	75.71
Expenditures								
Dept 000-NONE								
250-000-702.000	SALARY	0.00	4,556.00	4,556.00	0.00	0.00	4,556.00	0.00
250-000-714.000	EMPLR FICA CONTR	0.00	282.00	282.00	0.00	0.00	282.00	0.00
250-000-715.000	EMPLR MEDICARE CONTR	0.00	66.00	66.00	0.00	0.00	66.00	0.00
250-000-716.000	UNEMPLOYMENT	0.00	228.00	228.00	0.00	0.00	228.00	0.00
250-000-717.000	EMPLR RETIREMENT CONTR	0.00	342.00	342.00	0.00	0.00	342.00	0.00
250-000-718.000	WORKER'S COMP	0.00	46.00	46.00	0.00	0.00	46.00	0.00
250-000-728.000	OFFICE SUPPLIES	0.00	125.00	125.00	0.00	0.00	125.00	0.00
250-000-801.000	PROFESSIONAL & CONTRACTUAL SER	0.00	500.00	500.00	0.00	0.00	500.00	0.00
250-000-826.000	LEGAL FEES	0.00	500.00	500.00	0.00	0.00	500.00	0.00
250-000-955.000	MISC.	0.00	250.00	250.00	0.00	0.00	250.00	0.00
250-000-976.214	LINCOLN ROAD AND BRIDGE	0.00	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00
Total Dept 000-NONE		0.00	306,895.00	306,895.00	0.00	0.00	306,895.00	0.00
Dept 336-FIRE DEPARTMENT								
250-336-830.000	PUBLIC SAFETY - FIRE PROTECTIC	39,022.56	37,953.00	37,953.00	37,316.28	0.00	636.72	98.32
Total Dept 336-FIRE DEPARTMENT		39,022.56	37,953.00	37,953.00	37,316.28	0.00	636.72	98.32
Dept 996-TRANSFER OUT								
250-996-999.396	TRANSFER OUT TO WDDA G/O DEBT	220,000.00	250,750.00	250,750.00	220,000.00	0.00	30,750.00	87.74
Total Dept 996-TRANSFER OUT		220,000.00	250,750.00	250,750.00	220,000.00	0.00	30,750.00	87.74
TOTAL Expenditures		259,022.56	595,598.00	595,598.00	257,316.28	0.00	338,281.72	43.20
Fund 250 - WDDA OPERATING:								
TOTAL REVENUES		500,143.63	595,598.00	595,598.00	450,937.58	0.00	144,660.42	75.71
TOTAL EXPENDITURES		259,022.56	595,598.00	595,598.00	257,316.28	0.00	338,281.72	43.20
NET OF REVENUES & EXPENDITURES		241,121.07	0.00	0.00	193,621.30	0.00	(193,621.30)	100.00

Charter Township of Union
West Downtown Development Authority
Interim Financial Statements - Unaudited
As of 10/31/2016

	YTD Operating	YTD Debt Service	YTD Combined	YTD Budget	% Budget Used
Revenues					
Property Taxes Captured-Actual	\$ 449,658.74	\$ -	\$ 449,658.74	\$ 499,948.00	89.94%
Interest Income	1,278.84	51.26	1,330.10	750.00	177.35%
Other Revenue	-	-	-	-	0.00%
Total Revenues	450,937.58	51.26	450,988.84	500,698.00	90.07%
Expenditures					
Current					
Personnel Services	-	-	-	5,520.00	0.00%
Public Safety-Fire Protection	37,316.28	-	37,316.28	37,953.00	98.32%
Community & Economic Dev					
Roadwork-Lincoln Rd and Bridge	-	-	-	300,000.00	0.00%
Misc	-	-	-	1,375.00	0.00%
Debt Service					
Principal retirement	-	33,268.00	33,268.00	33,268.00	100.00%
Interest and fiscal charges	-	217,532.00	217,532.00	217,482.00	100.02%
Total expenditures	37,316.28	250,800.00	288,116.28	595,598.00	298.35%
Excess (deficiency) of revenues over expenditures	413,621.30	(250,748.74)	162,872.56	(94,900.00)	
Other financing sources (uses)					
Transfers in	-	229,925.75	229,925.75	250,750.00	91.70%
Transfers out	220,000.00	9,925.75	229,925.75	250,750.00	91.70%
Total other financing sources and uses	(220,000.00)	220,000.00	-	-	
Net change in fund balance					
Fund Balance - beginning of year	646,373.46	39,644.59	686,018.05	882,743.93	77.71%
Fund Balance - end of year	\$ 839,994.76	\$ 8,895.85	\$ 848,890.61	\$ 787,843.93	107.75%

11/03/2016

BALANCE SHEET FOR CHARTER TOWNSHIP OF UNION
 Period Ending 10/31/2016

GL Number	Description	Current Year	
		Beg. Balance	Balance
Fund 250 - WDDA OPERATING			
*** Assets ***			
250-000-001.000	CASH	1,838.39	5,184.37
250-000-002.000	SAVINGS	644,199.72	834,756.69
250-000-002.001	SHARES	53.70	53.70
250-000-018.000	TAXES RECEIVABLE - WINTER TAX	172,228.39	0.00
250-000-018.200	TAXES RECEIVABLE - DLQ PERS PROPERTY	281.65	0.00
250-000-084.703	DUE FROM CURRENT TAX FUND	285,585.01	0.00
	Total Assets	1,104,186.86	839,994.76
*** Liabilities ***			
250-000-339.000	DEFERRED REVENUE	457,813.40	0.00
	Total Liabilities	457,813.40	0.00
*** Fund Balance ***			
250-000-370.379	RESTRICTED FUND BALANCE	646,373.46	646,373.46
	Total Fund Balance	646,373.46	646,373.46
	Beginning Fund Balance		646,373.46
	Net of Revenues VS Expenditures		193,621.30
	Ending Fund Balance		839,994.76
	Total Liabilities And Fund Balance		839,994.76

REQUEST FOR EDDA ACTION

To: EDDA **DATE:** October 31, 2016
FROM: Mark Stuhldreher, Township Manager **DATE FOR EDDA CONSIDERATION:** November 9, 2016
ACTION REQUESTED: Approval and adoption of the FY 2017 Budget for the East DDA Fund, West DDA Fund, and the West DDA G/O Debt Fund and to further recommend adoption to the Township Board of Trustees.

Current Action _____ Emergency _____

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A _____ **X** _____

Finance Approval _____ *MDS* _____

BACKGROUND INFORMATION

It is recommended that the FY 2017 budget be adopted by the Authority for the funds listed above and as shown in the attached. A brief description of the significant items follows.

EDDA Operating

- Budgeted revenue is \$428k
- Total budgeted expenditures total \$127k
- Programs such as lawn mowing, irrigation, landscape maintenance, street light banners and sidewalk snowplowing are funded
- Pure Michigan funding is budgeted at \$5k
- The contribution to the Fire fund is budgeted at \$61k

WDDA Operating

- Budgeted revenue is \$458k
- Total budgeted expenditures total \$602k
- \$300k for Lincoln Road bridge and road repair that was budgeted in FY 2016 is moved to FY 2017
- The transfer to WDDA G/O debt service fund is budgeted at \$265k
- The contribution to the Fire fund is budgeted at \$37k

WDDA G/O Debt Service

- Debt service payment of \$265k is funded by a transfer in the same amount from the WDDA Operating Fund

SCOPE OF SERVICES

Not applicable

JUSTIFICATION

Budget adoption is required under the Uniform Budget Act. As per the DDA Act, Authority budgets are also required to be approved by the Township Board of Trustees'. Board of Trustee approval is anticipated at their December 5, 2016 meeting.

PROJECT IMPROVEMENTS

The following Board of Trustee’s goals are addressed in these budgets:

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity , and social diversity
- Safety
- Health
- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

The fiscal year begins January 1, 2017. Budget adoption is required prior to that date in order to expend resources throughout the fiscal year.

RESOLUTION

Authorization is hereby given to adopt the FY 2017 budget for the East DDA, West DDA, and the West DDA G/O Debt fund as per the attached and further recommend approval of same to the Township Board of Trustees.

Resolved by _____ Seconded by _____

- Yes:
- No:
- Absent:

Calculations as of 12/31/2016

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 AMENDED BUDGET	2016 ACTIVITY THRU 12/31/16	2016 PROJECTED ACTIVITY	2017 REQUESTED BUDGET	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000-NONE							
248-000-402.000	CURRENT PROPERTY TAX	414,712	426,099	426,384	426,384	430,000	430,000
248-000-402.001	PROPERTY TAX REFUNDS-MTT		(5,000)		(5,000)	(5,000)	(5,000)
248-000-402.100	PRIOR YEARS PROPERTY TAXES		250		250	250	250
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	68		2,143	2,143	2,000	2,000
248-000-665.000	INTEREST EARNED	3,608	1,000	1,471	1,471	2,000	1,000
248-000-671.000	OTHER REVENUE	264	500	101	500	100	200
	Totals for dept 000-NONE	418,652	422,849	430,099	425,748	429,350	428,450
TOTAL ESTIMATED REVENUES		418,652	422,849	430,099	425,748	429,350	428,450

Calculations as of 12/31/2016							
GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 AMENDED BUDGET	2016 ACTIVITY THRU 12/31/16	2016 PROJECTED ACTIVITY	2017 REQUESTED BUDGET	2017 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 000-NONE							
248-000-702.000	SALARY		4,556				
248-000-714.000	EMPLR FICA CONTR		282				
248-000-715.000	EMPLR MEDICARE CONTR		66				
248-000-716.000	UNEMPLOYMENT		228				
248-000-717.000	EMPLR RETIREMENT CONTR		342				
248-000-718.000	WORKER'S COMP		46				
248-000-728.000	OFFICE SUPPLIES	55	75				
248-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICE	56,935	13,500	8,342	13,500		3,500
	FOOTNOTE AMOUNTS:						2,000
	PARK BENCH MAINT WITH MMI						1,500
	FOOTNOTE AMOUNTS:						1,500
	CORRIDOR GROUNDS MAINT MMI						3,500
	GL # FOOTNOTE TOTAL:						3,500
248-000-801.003	SIDEWALK SNOWPLOWING		5,000	5,175	5,175		5,500
248-000-801.004	EDDA RIGHT OF WAY LAWN MOWING		5,000		5,000		5,000
	FOOTNOTE AMOUNTS:						5,000
	WILSON LAWN CARE - BILLING LATE FALL FOR SUMMER MOWING						2,500
248-000-801.005	IRRIGATION / LIGHTING REPAIRS		2,500	5,315	5,315		2,500
248-000-801.006	TWP STAFF PROJECT HOURS		12,000				
248-000-801.007	FLOWER / LANDSCAPE MAINTENANCE	25	17,000	14,938	17,000		15,000
248-000-801.008	PURE MICHIGAN ADVERTISING		5,000	5,000	5,000		5,000
248-000-826.000	LEGAL FEES	330	1,000				
248-000-900.000	PUBLISHING & PUBLICATIONS		250	193	250		200
248-000-914.000	LIABILITY	1,350	1,400	1,125	1,400		1,400
248-000-920.000	UTILITIES	8,628	15,000	6,941	15,000		10,000
248-000-920.100	WATER & SEWER QTR. BILLING	11,134	12,500	10,461	12,500		12,500
248-000-940.000	LEASE/RENT	596	600	688	700		700
248-000-955.000	MISC.	516	500				
248-000-976.200	DISTRICT PROJECTS		150,228				
248-000-976.204	ENTERPRISE PARK SEWER RELINING	44,979	100,000		75,000		
248-000-976.207	STREET LIGHT BANNERS	11,620	15,000	6,989	15,000		5,000
248-000-976.211	ENTERPRISE PARK DRAINAGE	137,582					
248-000-976.213	ENTERPRISE PARK STREET RESURFACE	986,561		384,405	384,400		
Totals for dept 000-NONE		1,260,311	362,073	449,572	555,240		66,300
Dept 336-FIRE DEPARTMENT							
248-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	61,917	60,776	60,775	60,776	60,775	60,775
Totals for dept 336-FIRE DEPARTMENT		61,917	60,776	60,775	60,776	60,775	60,775
TOTAL APPROPRIATIONS		1,322,228	422,849	510,347	616,016	60,775	127,075
NET OF REVENUES/APPROPRIATIONS - FUND 248		(903,576)		(80,248)	(190,268)	368,575	301,375
BEGINNING FUND BALANCE		1,786,321	882,744	882,744	882,744	692,476	692,476
ENDING FUND BALANCE		882,745	882,744	802,496	692,476	1,061,051	993,851

Calculations as of 12/31/2016

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 AMENDED BUDGET	2016 ACTIVITY THRU 12/31/16	2016 PROJECTED ACTIVITY	2017 REQUESTED BUDGET	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000-NONE							
250-000-402.000	CURRENT PROPERTY TAX	499,594	503,698	457,662	457,662	460,000	460,000
250-000-402.001	PROPERTY TAX REFUNDS-MTT	(1,038)	(4,000)	(8,338)	(8,338)	(4,000)	(4,000)
250-000-402.100	PRIOR YEARS PROPERTY TAXES		250		250	250	250
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	282		334		300	300
250-000-665.000	INTEREST EARNED	1,306	750	1,279	1,279	1,500	1,500
250-000-699.100	FUND BALANCE / CARRY OVER		94,900				
	Totals for dept 000-NONE	500,144	595,598	450,937	450,853	458,050	458,050
TOTAL ESTIMATED REVENUES		500,144	595,598	450,937	450,853	458,050	458,050

Calculations as of 12/31/2016

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 AMENDED BUDGET	2016 ACTIVITY THRU 12/31/16	2016 PROJECTED ACTIVITY	2017 REQUESTED BUDGET	2017 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 000-NONE							
250-000-702.000	SALARY		4,556				
250-000-714.000	EMPLR FICA CONTR		282				
250-000-715.000	EMPLR MEDICARE CONTR		66				
250-000-716.000	UNEMPLOYMENT		228				
250-000-717.000	EMPLR RETIREMENT CONTR		342				
250-000-718.000	WORKER'S COMP		46				
250-000-728.000	OFFICE SUPPLIES		125				
250-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICE		500			500	500
250-000-826.000	LEGAL FEES		500				
250-000-955.000	MISC.		250				
250-000-976.214	LINCOLN ROAD AND BRIDGE		300,000			300,000	300,000
	FOOTNOTE AMOUNTS:					172,700	
	LINCOLN RD BRIDGE OVER CHIPPEWA RIVER					50,000	
	FOOTNOTE AMOUNTS:					50,000	
	LINCOLN RD-REMUS TO GINGER WAY					50,000	
	FOOTNOTE AMOUNTS:					27,300	
	LINCOLN RD-GINGER WAY TO BROOMFIELD					300,000	
	FOOTNOTE AMOUNTS:						
	MISC LINCOLN RD						
	GL # FOOTNOTE TOTAL:					300,000	
Totals for dept 000-NONE			306,895			300,500	300,500
Dept 336-FIRE DEPARTMENT							
250-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	39,023	37,953	37,316	37,953	37,300	37,300
Totals for dept 336-FIRE DEPARTMENT			39,023	37,953	37,316	37,953	37,300
Dept 996-TRANSFER OUT							
250-996-999.396	TRANSFER OUT TO WDDA G/O DEBT SERV	220,000	250,750	220,000	250,750	265,000	265,000
Totals for dept 996-TRANSFER OUT			220,000	250,750	220,000	250,750	265,000
TOTAL APPROPRIATIONS		259,023	595,598	257,316	288,703	602,800	602,800
NET OF REVENUES/APPROPRIATIONS - FUND 250		241,121		193,621	162,150	(144,750)	(144,750)
BEGINNING FUND BALANCE		405,252	646,373	646,373	646,373	808,523	808,523
ENDING FUND BALANCE		646,373	646,373	839,994	808,523	663,773	663,773

Calculations as of 12/31/2016

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 AMENDED BUDGET	2016 ACTIVITY THRU 12/31/16	2016 PROJECTED ACTIVITY	2017 REQUESTED BUDGET	2017 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000-NONE							
396-000-665.000	INTEREST EARNED	56		46			50
Totals for dept 000-NONE		56		46			50
Dept 961-TRANSFER IN							
396-961-699.250	TRANSFER IN FROM WDDA	220,000	250,750	220,000	250,750	265,000	265,000
396-961-699.398	TRANSFER IN FROM WDDA SPEC ASSESS			9,926			
Totals for dept 961-TRANSFER IN		220,000	250,750	229,926	250,750	265,000	265,000
TOTAL ESTIMATED REVENUES		220,056	250,750	229,972	250,750	265,000	265,050

		Calculations as of 12/31/2016						
GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 AMENDED BUDGET	2016 ACTIVITY THRU 12/31/16	2016 PROJECTED ACTIVITY	2017 REQUESTED BUDGET	2017 RECOMMENDED BUDGET	
APPROPRIATIONS								
Dept 000-NONE								
396-000-991.000	BOND - PRINCIPAL	35,028	33,268	33,268	33,268	32,526	32,526	
396-000-996.000	BOND - INTEREST	204,972	216,732	216,732	216,732	232,474	232,474	
396-000-996.001	BOND - PAYING AGENT FEES	800	750	800	750	800		
Totals for dept 000-NONE		240,800	250,750	250,800	250,750	265,800	265,000	
TOTAL APPROPRIATIONS		240,800	250,750	250,800	250,750	265,800	265,000	
NET OF REVENUES/APPROPRIATIONS - FUND 396		(20,744)		(20,828)		(800)	50	
BEGINNING FUND BALANCE		50,468	29,724	29,724	29,724	29,724	29,724	
ENDING FUND BALANCE		29,724	29,724	8,896	29,724	28,924	29,774	
ESTIMATED REVENUES - ALL FUNDS		1,138,852	1,269,197	1,111,008	1,127,351	1,152,400	1,151,550	
APPROPRIATIONS - ALL FUNDS		1,822,051	1,269,197	1,018,463	1,155,469	929,375	994,875	
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(683,199)		92,545	(28,118)	223,025	156,675	
BEGINNING FUND BALANCE - ALL FUNDS		2,242,041	1,558,841	1,558,841	1,558,841	1,530,723	1,530,723	
ENDING FUND BALANCE - ALL FUNDS		1,558,842	1,558,841	1,651,386	1,530,723	1,753,748	1,687,398	

REQUEST FOR EDDA ACTION

To: EDDA	DATE: October 31, 2016
FROM: Mark Stuhldreher, Township Manager	DATE FOR EDDA CONSIDERATION: November 9, 2016
ACTION REQUESTED: Approval of the FY 2016 Budget Amendment for the East DDA Fund, West DDA Fund, and the West DDA G/O Debt Fund and to further recommend approval to the Township Board of Trustees	

Current Action _____ Emergency _____

Funds Budgeted: If Yes _____ Account # _____ No _____ N/A _____ X _____

Finance Approval _____ *MDS* _____

BACKGROUND INFORMATION

It is recommended that a FY 2016 budget amendment be adopted by the Authority for the funds listed above. Detailed changes to the respective accounts are attached. A brief description of the significant amendments follows.

East DDA Fund

- Various personnel related accounts are being adjusted to reflect no support being provided by the Building Official
- The snowplowing, right of way lawn mowing, and irrigation/lighting repair budgets are being increased to reflect actual and projected year end activity
- The Enterprise Park Sewer Relining budget is being removed to reflect no expected activity in FY 2016
- The Enterprise Park Street Resurface budget is being increased to reflect final invoices paid in FY 2016 as this project is now complete
- The resulting impact of the budget amendment is to decrease projected year end fund balance by \$274,305

West DDA Fund

- Various property tax accounts are being adjusted to reflect actual activity
- Increased interest earnings are being recognized
- Fund balance/carry over is being removed as a budgeted revenue line item
- Various personnel related accounts are being adjusted to reflect no support provided by the Building Official
- The Lincoln Road and Bridge budget is being removed as it is not anticipated any expenses will be incurred in FY 2016
- The transfer to the West DDA GO debt fund is being reduced as this resource is not needed in the debt service fund
- The resulting impact of the budget amendment is to increase projected year end fund balance by \$192,921

West DDA GO Debt Fund

- The transfer in from the West DDA fund is being reduced as sufficient fund balance in the Debt fund exists to partially fund the debt service payment
- The transfer in from the WDDA Special assessment fund is being recognized
- The resulting impact of the budget amendment is to decrease projected year end fund balance by \$20,874

SCOPE OF SERVICES

Not applicable

JUSTIFICATION

Budget amendments are required under the Uniform Budget Act when it is known that revenue and/or expenses are likely to differ from the originally adopted budget. Sound financial management practices also dictate that the budget be amended in order to understand the current state of the Authority finances in order to make any necessary adjustments in operations.

PROJECT IMPROVEMENTS

Which of the Board of Trustee’s goals are addressed by this project (From Policy 1.0: Global End)

- Community well-being and common good
- Prosperity through economic diversity, cultural diversity , and social diversity
- Safety
- Health
- Natural environment
- Commerce

COSTS

Not applicable

PROJECT TIME TABLE

Respective budgets will be updated in the system as soon as practical following approval by the Authority.

RESOLUTION

Authorization is hereby given to amend the FY 2016 budget for the East DDA, West DDA, and the West DDA GO Debt fund as per the attached and further recommend approval to the Township Board of Trustees

Resolved by _____ Seconded by _____

- Yes:
- No:
- Absent:

**Charter Township of Union
East DDA Fund
2016 Proposed Budget Amendment**

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	YTD BALANCE 10/31/2016	2016 PROPOSED AMENDED BUDGET	2016 PROPOSED BUDGET AMENDMENT
Fund 248 - EDDA OPERATING							
Revenues							
Dept 000-REVENUES							
248-000-402.000	CURRENT PROPERTY TAX	414,711.78	426,099.00	426,099.00	426,383.74	426,099.00	0.00
248-000-402.001	PROPERTY TAX REFUNDS-MTT	0.00	(5,000.00)	(5,000.00)	0.00	(5,000.00)	0.00
248-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	250.00	250.00	0.00	250.00	0.00
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	67.84	0.00	0.00	2,143.16	2,500.00	2,500.00
*Increased Budget Due to Higher Actual Revenues in 2016							
248-000-665.000	INTEREST EARNED	3,607.75	1,000.00	1,000.00	1,471.02	1,800.00	800.00
*Increased Budget Due to Higher Actual Revenues in 2016							
248-000-671.000	OTHER REVENUE	263.50	500.00	500.00	101.09	500.00	0.00
Total Dept 000-REVENUES		418,650.87	422,849.00	422,849.00	430,099.01	426,149.00	3,300.00
TOTAL Revenues		418,650.87	422,849.00	422,849.00	430,099.01	426,149.00	3,300.00
Expenditures							
Dept 000-ECONOMIC DEVELOPMENT							
248-000-702.000	SALARY	0.00	4,556.00	4,556.00	0.00	0.00	(4,556.00)
*Decreased Budget Due to No Actual Expenditures in 2016							
248-000-714.000	EMPLR FICA CONTR	0.00	282.00	282.00	0.00	0.00	(282.00)
*Decreased Budget Due to No Actual Expenditures in 2016							
248-000-715.000	EMPLR MEDICARE CONTR	0.00	66.00	66.00	0.00	0.00	(66.00)
*Decreased Budget Due to No Actual Expenditures in 2016							
248-000-716.000	UNEMPLOYMENT	0.00	228.00	228.00	0.00	0.00	(228.00)
248-000-717.000	EMPLR RETIREMENT CONTR	0.00	342.00	342.00	0.00	0.00	(342.00)
248-000-718.000	WORKER'S COMP	0.00	46.00	46.00	0.00	0.00	(46.00)
248-000-728.000	OFFICE SUPPLIES	54.91	75.00	75.00	0.00	0.00	(75.00)
248-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	56,934.99	13,500.00	13,500.00	8,341.67	13,500.00	0.00
248-000-801.003	SIDEWALK SNOWPLOWING	0.00	5,000.00	5,000.00	5,175.00	6,000.00	1,000.00
*Increased Budget Based on Actual YTD Amounts in 2016							
248-000-801.004	EDDA RIGHT OF WAY LAWN MOWING	0.00	5,000.00	5,000.00	0.00	16,000.00	11,000.00
*Increased Budget Based on Actual YTD Amounts in 2016 - Invoices Received for 2015 & 2016 Late in 2016 from Wilson Lawn Care							
248-000-801.005	IRRIGATION / LIGHTING REPAIRS	0.00	2,500.00	2,500.00	5,314.56	6,200.00	3,700.00
*Increased Budget Based on Actual YTD Amounts in 2016							
248-000-801.006	TWP STAFF PROJECT HOURS	0.00	12,000.00	12,000.00	0.00	0.00	(12,000.00)
*Decreased Budget Due to No Actual Expenditures in 2016							
248-000-801.007	FLOWER / LANDSCAPE MAINTENANCE	25.00	17,000.00	17,000.00	14,937.50	17,000.00	0.00
248-000-801.008	PURE MICHIGAN ADVERTISING	0.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00
248-000-826.000	LEGAL FEES	330.00	1,000.00	1,000.00	0.00	1,000.00	0.00
248-000-900.000	PUBLISHING & PUBLICATIONS	0.00	250.00	250.00	193.00	250.00	0.00
248-000-914.000	LIABILITY	1,350.00	1,400.00	1,400.00	1,125.00	1,400.00	0.00
248-000-920.000	UTILITIES	8,627.58	15,000.00	15,000.00	6,941.17	10,000.00	(5,000.00)
*Decreased Budget Based Actual Expenditures in 2015 & 2016							
248-000-920.100	WATER & SEWER QTR. BILLING	11,134.09	12,500.00	12,500.00	10,460.81	12,500.00	0.00
248-000-940.000	LEASE/RENT	595.83	600.00	600.00	687.50	600.00	0.00
248-000-955.000	MISC.	516.22	500.00	500.00	0.00	500.00	0.00
248-000-976.200	DISTRICT PROJECTS	0.00	150,228.00	150,228.00	0.00	150,228.00	0.00
248-000-976.204	ENTERPRISE PARK SEWER RELINING	44,978.80	100,000.00	100,000.00	0.00	0.00	(100,000.00)
*Decreased Budget Due to No Actual Expenditures Expected in 2016							
248-000-976.207	STREET LIGHT BANNERS	11,620.00	15,000.00	15,000.00	6,988.66	15,000.00	0.00
248-000-976.211	ENTERPRISE PARK DRAINAGE	137,582.00	0.00	0.00	0.00	0.00	0.00
248-000-976.213	ENTERPRISE PARK STREET RESURFACE	986,560.78	0.00	0.00	384,405.04	384,500.00	384,500.00
*Increased Budget Based on Actual YTD Amounts in 2016-Project Complete							
Total Dept 000-ECONOMIC DEVELOPMENT		1,260,310.20	362,073.00	362,073.00	449,569.91	639,678.00	277,605.00
Dept 336-FIRE DEPARTMENT							
248-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	61,917.40	60,776.00	60,776.00	60,775.00	60,776.00	0.00
Total Dept 336-FIRE DEPARTMENT		61,917.40	60,776.00	60,776.00	60,775.00	60,776.00	0.00
TOTAL Expenditures		1,322,227.60	422,849.00	422,849.00	510,344.91	700,454.00	277,605.00
Fund 248 - EDDA OPERATING:							
TOTAL REVENUES		418,650.87	422,849.00	422,849.00	430,099.01	426,149.00	3,300.00
TOTAL EXPENDITURES		1,322,227.60	422,849.00	422,849.00	510,344.91	700,454.00	277,605.00
NET OF REVENUES & EXPENDITURES		(903,576.73)	0.00	0.00	(80,245.90)	(274,305.00)	(274,305.00)
BEGINNING FUND BALANCE		1,786,321	882,745	882,745	882,745	882,745	
ENDING FUND BALANCE		882,745	882,745	882,745	802,499	608,440	

Charter Township of Union West DDA Fund 2016 Proposed Budget Amendment

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	YTD BALANCE 10/31/2016	2016 PROPOSED AMENDED BUDGET	2016 PROPOSED BUDGET AMENDMENT
Fund 250 - WDDA OPERATING							
Revenues							
Dept 000-REVENUES							
250-000-402.000	CURRENT PROPERTY TAX	499,594.05	503,698.00	503,698.00	457,662.49	457,663.00	(46,035.00)
	*Decreased Budget Based on MTT Order & Reduced School & SET Tax Captures						
250-000-402.001	PROPERTY TAX REFUNDS-MTT	(1,038.41)	(4,000.00)	(4,000.00)	(8,337.74)	(8,500.00)	(4,500.00)
	*Increased Budget Based on Actual 2016 Tax Capture Refunds Ordered by MTT						
250-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	250.00	250.00	0.00	250.00	0.00
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	281.65	0.00	0.00	333.99	400.00	400.00
	*Increased Budget Based on Actual 2016 Revenues						
250-000-665.000	INTEREST EARNED	1,306.34	750.00	750.00	1,278.84	1,800.00	1,050.00
	*Increased Budget Based on Actual 2016 Revenues						
250-000-699.100	FUND BALANCE / CARRY OVER	0.00	94,900.00	94,900.00	0.00	0.00	(94,900.00)
	*Decrease Budget - Not an Actual Revenue						
Total Dept 000-REVENUES		500,143.63	595,598.00	595,598.00	450,937.58	451,613.00	(143,985.00)
TOTAL Revenues		500,143.63	595,598.00	595,598.00	450,937.58	451,613.00	(143,985.00)
Expenditures							
Dept 000-ECONOMIC DEVELOPMENT							
250-000-702.000	SALARY	0.00	4,556.00	4,556.00	0.00	0.00	(4,556.00)
	*Decreased Budget Based on Actual 2016 Amounts						
250-000-714.000	EMPLR FICA CONTR	0.00	282.00	282.00	0.00	0.00	(282.00)
	*Decreased Budget Based on Actual 2016 Amounts						
250-000-715.000	EMPLR MEDICARE CONTR	0.00	66.00	66.00	0.00	0.00	(66.00)
	*Decreased Budget Based on Actual 2016 Amounts						
250-000-716.000	UNEMPLOYMENT	0.00	228.00	228.00	0.00	0.00	(228.00)
	*Decreased Budget Based on Actual 2016 Amounts						
250-000-717.000	EMPLR RETIREMENT CONTR	0.00	342.00	342.00	0.00	0.00	(342.00)
	*Decreased Budget Based on Actual 2016 Amounts						
250-000-718.000	WORKER'S COMP	0.00	46.00	46.00	0.00	0.00	(46.00)
	*Decreased Budget Based on Actual 2016 Amounts						
250-000-728.000	OFFICE SUPPLIES	0.00	125.00	125.00	0.00	125.00	0.00
250-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	0.00	500.00	500.00	0.00	500.00	0.00
250-000-826.000	LEGAL FEES	0.00	500.00	500.00	0.00	500.00	0.00
250-000-955.000	MISC.	0.00	250.00	250.00	0.00	250.00	0.00
250-000-976.214	LINCOLN ROAD AND BRIDGE	0.00	300,000.00	300,000.00	0.00	0.00	(300,000.00)
	*Decreased Budget Based on Actual 2016 Amounts - Planned Bridgework To Be Done in 2017						
Total Dept 000-ECONOMIC DEVELOPMENT		0.00	306,895.00	306,895.00	0.00	1,375.00	(305,520.00)
Dept 336-FIRE DEPARTMENT							
250-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	39,022.56	37,953.00	37,953.00	37,316.28	37,317.00	(636.00)
	*Decreased Budget Based on Actual 2016 Amounts Paid to Fire Fund for Fire Services						
Total Dept 336-FIRE DEPARTMENT		39,022.56	37,953.00	37,953.00	37,316.28	37,317.00	(636.00)
Dept 996-TRANSFER OUT							
250-996-999.396	TRANSFER OUT TO WDDA G/O DEBT SERVICE	220,000.00	250,750.00	250,750.00	220,000.00	220,000.00	(30,750.00)
	*Decreased Budget Based on Actual 2016 Amounts Transferred to Debt Fund for Debt Payment						
Total Dept 996-TRANSFER OUT		220,000.00	250,750.00	250,750.00	220,000.00	220,000.00	(30,750.00)
TOTAL Expenditures		259,022.56	595,598.00	595,598.00	257,316.28	258,692.00	(336,906.00)
Fund 250 - WDDA OPERATING:							
TOTAL REVENUES		500,143.63	595,598.00	595,598.00	450,937.58	451,613.00	(143,985.00)
TOTAL EXPENDITURES		259,022.56	595,598.00	595,598.00	257,316.28	258,692.00	(336,906.00)
NET OF REVENUES & EXPENDITURES		241,121.07	0.00	0.00	193,621.30	192,921.00	192,921.00
	BEGINNING FUND BALANCE	405,252	646,373	646,373	646,373	646,373	
	ENDING FUND BALANCE	646,373	646,373	646,373	839,994	839,294	

**Charter Township of Union
West DDA G.O. Debt Fund
2016 Proposed Budget Amendment**

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2015	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	YTD BALANCE 10/31/2016	2016 PROPOSED AMENDED BUDGET	2016 PROPOSED BUDGET AMENDMENT
Fund 396 - WDDA G/O DEBT SERVICE FUND							
Revenues							
Dept 000-REVENUES							
396-000-665.000	INTEREST EARNED	56.16	0.00	0.00	46.28	49.00	49.00
	*Budget Increase Based on YTD Actuals						
Total Dept 000-NONE		56.16	0.00	0.00	46.28	49.00	49.00
Dept 961-TRANSFER IN							
396-961-699.250	TRANSFER IN FROM WDDA	220,000.00	250,750.00	250,750.00	220,000.00	220,000.00	(30,750.00)
	*Budget Decrease Based on YTD Actuals - Used Available Fund Balance for Part of the Bond Pmt						
396-961-699.398	TRANSFER IN FROM WDDA SPEC ASSESS DEBT	0.00	0.00	0.00	9,925.75	9,926.00	9,926.00
	*Budget Increase Based on YTD Actuals - Amount Transferred In when Closing 398 Spec Assess Debt Fund						
Total Dept 961-TRANSFER IN		220,000.00	250,750.00	250,750.00	229,925.75	229,926.00	(20,824.00)
TOTAL Revenues		220,056.16	250,750.00	250,750.00	229,972.03	229,926.00	(20,824.00)
Expenditures							
Dept 906-DEBT SERVICE							
396-906-991.000	BOND - PRINCIPAL	35,028.00	33,268.00	33,268.00	33,268.00	33,268.00	0.00
396-906-996.000	BOND - INTEREST	204,972.00	216,732.00	216,732.00	216,732.00	216,732.00	0.00
396-906-996.001	BOND - PAYING AGENT FEES	800.00	750.00	750.00	800.00	800.00	50.00
	*Budget Increase Based on YTD Actuals						
Total Dept 906-DEBT SERVICE		240,800.00	250,750.00	250,750.00	250,800.00	250,800.00	50.00
TOTAL Expenditures		240,800.00	250,750.00	250,750.00	250,800.00	250,800.00	50.00
Fund 396 - WDDA G/O DEBT SERVICE FUND:							
TOTAL REVENUES		220,056.16	250,750.00	250,750.00	229,972.03	229,926.00	(20,824.00)
TOTAL EXPENDITURES		240,800.00	250,750.00	250,750.00	250,800.00	250,800.00	50.00
NET OF REVENUES & EXPENDITURES		(20,743.84)	0.00	0.00	(20,827.97)	(20,874.00)	(20,874.00)
BEGINNING FUND BALANCE		50,468	29,724	29,724	29,724	29,724	
ENDING FUND BALANCE		29,724	29,724	29,724	8,896	8,850	